



Job Description: Day Care Director Updated on 2.17.25

Employer: Camp Captivate, a program of Science Smart Kids Inc.

Company Description:

Camp Captivate is a STEAM Camp that specializes in the thoughtful integration of Science, Technology, Engineering, Art and Mathematics. We believe that our small camp, which thoughtfully fuses science and fine arts, will ignite a passion for learning in our campers for a lifetime. We are a unique camp offering excellent ratios and attention to detail.

Job Title: After Camp Care Director

Job Duties: Camp Season

- Oversee daily operations of the After Camp Care Program
- Manage Staff
- Facilitate the Sign Out
- Make sure that extended care students are supervised as they transition from the end of camp (in classroom) to the extended care room
- Make sure that all personal items are brought to the extended care room.
- Provide portioned snacks at snack time
- Set up choice activities for extended care
- Make sure students are supervised at all times, whether outside or inside
- Communicate with parents via text or phone
- Make sure the gate is unlocked for parents when they call to be let in
- Clean up learning materials and tidy up classroom

Minimum Requirements:

- Fingerprinted/Background check
- School Experience

Preferred Requirements:

- Extended care experience

Location: St. Justin's School at 2655 Homestead Rd, Santa Clara, CA 95051

Compensation:

The pay range is **\$25 - 31/hour** for camp season (June to July)

Hours: (subject to change)

M-F: 2:30 PM to 6:00 PM

For Dates, Themes and Daily Schedule, please visit [CampCapture.com](https://campcapture.com)

STEAM Explorers Page:

<https://campcapture.com/explorers-camp/>

STEAM Jr. Page:

see website at <https://campcapture.com/steam-camp-jr/>

STEAM Plus Page:

See website at <https://campcapture.com/steam-camp-plus/>